



Notification of Support Staff Licensee for 2018-2019

Company Name: _____

Support staff licensees (please list all employees that apply):

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

I, _____ (Broker of Record), certify that the above-named staff support licensee(s) is not engaged in the sale or lease of real estate; and is a regularly salaried employee who receives no more than 25% compensation from incentives, bonuses or referrals. Based upon such representation and in reliance thereon, the Denver Metropolitan Commercial Association of REALTORS® (DMCAR) agrees that the assessment(s) for the above-named person(s) will be **\$360 for the 2018/2019** fiscal year.

Broker of Record agrees, in consideration of this reduced assessment, that if the status of the above-named licensee(s) changes and the licensee actively sells or leases real estate or receives more than 25% compensation from incentives, bonuses or referrals, Broker of Record will notify DMCAR and pay a proportionate share of the standard assessment upon receipt of an invoice.

Note: This is not a REALTOR® membership category, but rather an assessment to the broker's dues for non-member licensees. Support staff licensees are a category of non-member licensees, and receive no benefits.

Broker of Record: _____
(Signature required; sign digitally by typing all caps)

Date: _____